

Welcome to St Michael's Catholic Primary School



'Pupils love coming to this school, which leaders aptly describe as an oasis. Leaders have given careful thought to the school environment, from the calming corridors and unique library to the outdoor spaces. Pupils are very well looked after, and they thrive in this caring environment'

Ofted

May 2023

"In God's Love We Believe and Achieve"

Welcome to St Michael's Catholic Primary School!

I am the proud Headteacher of a happy and vibrant school where children all learn and grow within a safe environment. We have an excellent team of staff who are all totally committed and dedicated to ensuring each and every child in our care receives the very best possible education.

The children's well-being is at the heart of every decision we make. As a Catholic school, our staff value the uniqueness of each and every member of our school community and are driven in ensuring that they are encouraged and helped to reach their full potential. High expectations of behaviour and positive attitudes to learning are an integral part of our school.

The school provides an exciting and enjoyable curriculum with a wide variety of additional opportunities for children to participate in. These include a wide range of sports, music, art extra curricular activities and academic subjects. We also offer residential visits to all of our Key Stage 2 children and provide many opportunities to further our pupil's educational experiences.

We firmly believe in working in partnership with parents/carers, the parish and the wider community to ensure all of our children achieve their very best. As Headteacher I am committed to ensuring St Michael's continues to grow and flourish in all it does and prepares every member of our school for the next step in their learning journey.

You are very welcome to visit us at any time and if you need any further information, please do not hesitate to contact myself or the school office.

Mr P Loughran
Headteacher



St. Michael's
Catholic Primary School

In God's love we believe and achieve

As a welcoming Catholic community we will:

- Follow in the footsteps of Jesus
- Deliver the best possible education for all of our children
- Value and love each other in our school and our community
- Provide an inclusive environment where everybody reaches their full potential



Mission Statement

School Hours

School Day	
Reception	8.40am - 3.05pm
Key Stage 1 Years 1 and 2	8.40am - 3.05pm
Children can be dropped off between 8.40am -8.50am	
Key Stage 2 Years 3 and 4 Years 5 and 6	8.40am - 3.10pm 8.40am - 3.15pm
Children can be dropped off between 8.40am -8.50am	

Punctuality and Attendance

- Children can enter school between 8:40 and 8:50am and are dropped at the zebra crossing.
- Staff are on duty in the playground to escort the children to class between 8.40am and 8.50am. Reception class children are dropped off at the classroom door by their parents/carers.
- Children arriving in school between 8.50am and 9.00am should proceed straight to the late door where they will be marked in.
- Children arriving after 9.00am should be signed in at the school office by a parent/carer.
- Punctuality and regular attendance are important to your child's progress in school. When absence is unavoidable please ring the school office before 9:30am to explain your child's absence. Unexplained absences are now noted in the register as unauthorised and statistics of such have to be returned to the local authority.
- Parents of children will be asked to provide medical evidence for all absence.

Absences

If your child is not well you should consult a Doctor, keep him or her at home and inform the school of the reason for absence. If your child is absent, medical evidence needs to be provided to the School Attendance Officer where possible.

Holidays

Parents are informed of school holiday dates regularly on newsletters and are published on the school website www.stmichaelscatholicprimaryschool.co.uk
Holidays will not be authorised during term time except in exceptional circumstances.
The Governors have made the decision to have a longer break in May/June to encourage parents to access cheaper holidays.

School Meals / Snack / Breakfast

- A free healthy breakfast is currently provided every day from 8.40 - 8.50am as part of the National School Breakfast Programme, subject to continued funding.
- A healthy meal is prepared by the school kitchen each day. Lunch costs £2.90 per day (£14.50 per week) and should be paid through School Gateway. Each child will need an account before they enter Key stage 2. Accounts can be set up through their website or by downloading the app.
- All children in Key stage 1 are automatically entitled to a Universal free school meals. However if parents are on certain benefits their child will be eligible to pupil premium which entitles parents to free school meals throughout their school life, should their circumstances remain unchanged. We ask that every parent claiming benefits applies for Free school meals /Pupil Premium as it benefits both the child and the school with additional funding. Please speak to the school office for guidance. We encourage every child to have a school lunch with their friends.
- St Michael's is part of the 'Healthy Schools' scheme.
- Key stage 1 children are provided with fruit free of charge.



Charging Policy

Parents are asked to pay on a voluntary basis to cover the cost of Educational visits/Residential.

Accidents

It is of vital importance that we have up-to-date phone numbers and details of who we can contact in the event of an emergency. Minor accidents are dealt with in school, but those of a more serious nature require us to contact you. All accidents are recorded within the School Accident Record Book.

Medication

If a child is taking medication which they need during the school day they will need to consult with Helen Leitch (Pastoral team) or Stef Lockley to fill in relevant paperwork. Wherever possible medicine dosage should be arranged so it does not interfere with the school day.

Safeguarding Children and Child Protection

St. Michael's Catholic Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff, volunteers and visitors to share this commitment. In the event of a safeguarding or child protection concern relating to any pupil, please speak to our safeguarding team who are here to help



Mr Loughran

Senior Designated Officer



Miss Davies

Deputy Designated Officers



Stef Lockley

Alternatively you can contact Halton Integrated Contact and Referral Team (Children Social Care) on: **0151 9078305** or Emergency Duty Service on: **0345 0500148**



Pastoral Team

St Michael's Pastoral Team consists of Stef Lockley who is our Pastoral Lead and Helen Leitch who assists with attendance and pastoral care. Both Stef and Helen, work with families and children to overcome barriers to learning. Stef and Helen are available to discuss any issues by phone or in person through the school office and are on the playground every morning.

School Counsellor

We have a school counsellor Alice Woodward who works at school on a Wednesday. Parents are able to arrange a referral to the counsellor by arranging an appointment to see Stef Lockley or through their child's class teacher.

School Uniform

Our uniform suppliers are Boydells in Victoria Road, Widnes and Kits for All in Lugsdale Road. School uniform is as follows:

Grey trousers, skirt or pinafore, white shirt or blouse, school jumper or cardigan with logo, school tie and black shoes (no trainers or other coloured trims) Grey socks or tights.

PE Kit - Navy T-shirt with logo, navy shorts, pumps / trainers & optional school hoody for outdoor PE.

Reception Class : All-in-one muddy playsuit required for Forest School curriculum.

Any small ribbons or hair accessories must be school colours.

School Rules

- 1 Follow directions and instructions first time
- 2 Keep hands, feet and objects to yourself

- 3 Call others by their Christian name
- 4 Walk when moving around the school

Secondary Transfer

Children in Year 6 transfer to;

Saints Peter and Paul Catholic College, Highfield Road, Widnes

Ormiston Chadwick Academy, Liverpool Road, Widnes

Wade Deacon High School, Birchfield Road, Widnes

The Curriculum

At St Michael's Catholic Primary School we aim to develop confident, independent learners. The National Curriculum helps us to do this effectively.

Currently the National Curriculum requires that all children between the ages of 5 and 16 years study 4 Core Subjects - English, Mathematics, ICT and Science and in primary schools the

following Foundation Subjects - History, Geography, Design and Technology, Art, Music and P.E.

Our current Creative Curriculum utilised across the whole school, embeds key skills in a variety of ways.

Collective Worship takes place every day. This also provides a special opportunity for the school community to meet together and to consider issues which affect the whole school, covering topics as diverse as bullying, values, festivals,



relationships and famous people. Parents have the right to withdraw their children from all, or part of our assemblies and the Religious Education lessons that take place in classrooms.

Come and See, which is our Catholic R.E Curriculum, is also taught at St Michael's and accounts for 10% of the weekly timetable.

For children in Pre school and Reception classes, work is based around the Early Learning Goals of Understanding of the World, Physical Development, Communication and Language, Personal, Social and Emotional Education, Reading, Writing and Maths

We also emphasise the importance of the Arts and P.E. in developing children's abilities and interests. During the time that children are with us, we hope that they will be involved in a range of cultural experiences; through visits to art galleries, visiting theatre companies and working with artists, writers, storytellers and performance artists.

In P.E. we aim to;

- Promote physical activity and healthy lifestyles
- Develop positive attitudes - working as part of a team to encourage fair play and sportsmanship.
- Ensure safe practice and enjoyment

Relationship and Sex Education (RSE) is taught as part of Health Education. We aim to provide children with a working knowledge of their bodies and the ability to make informed choices and decisions about their lifestyles both now and in the future. Children's questions are dealt with sensitively and honestly when they arise in the classroom. The school uses videos as starting points for discussion in Year 6. Parents are given the opportunity to see these materials each year before they are used with their children.

Please see the Head Teacher if you have any questions or concerns about this aspect of our work in school.

Assessment

Records of pupil progress and attainment are regularly updated. Evidence of pupils work is collected and ongoing assessments, both formal and informal, of individual pupil progress are undertaken.



Annual Reports are sent out to parents towards the end of the school year along with the results of end of Key Stage national tests (SATS). Open afternoons/evenings are held in Autumn and Spring terms whereby parents may take the opportunity to visit the school, see the children's work and talk to the class teacher

Homework

All children from Reception to Year 6 classes are asked to read daily at home and parents are asked to sign their child's reading diary to confirm their child has read. Spellings and Multiplication tables are sent home on a weekly basis and children are tested on these. The requirement to undertake homework increases as children move up the school. We would appreciate parents' support in ensuring that the homework set is completed as this supports the work that is being done in school. Copies of the Homework Policy are available from the school office.

Special Educational Needs

If children are identified as having special needs we support them by drawing on the expertise of our staff within school and through outside agencies. Parents are consulted at every stage of their child's individual action plan and informed of meetings with educational psychologists / learning support staff. The school has a Special Needs policy which is available to parents. The school's Local Offer for SEND is available on the school website.

Partnership

We have an open door policy and work in partnership with Parents. Please contact the school office with any concerns or issues.

Extended School

St Michael's offers the parents the opportunity to access both a Breakfast and After School Club. Both clubs take place on the school premises and are managed independently from the school but under the school umbrella. Breakfast club commences at 7:30am until 8:50am, when children are escorted to their classes and is charged at £4.00 per session, including breakfast. After school club runs from 3.20pm - 5:30pm (5:00pm on a Friday) and is charged at £4.00 per hour including a healthy snack. Parents must complete registration forms before children are able to access this facility. Places are booked directly with Mrs Lyons, our Extended school supervisor. Telephone number will be provided on registration.

Payments must be made weekly.

Extra-Curricular Activities

We try to encourage pupils to take an active role in our extra-curricular activities. These clubs are targeted at specific year groups. This year we have provided clubs in the following areas:

Writers Club	Science
Table Tennis	ICT
Art	Athletics
Football	Choir
Rugby	Multi Sports
Homework	Coding Club
Craft Club	Dance

We also provide music tuition to specific year groups during the school day.



Staffing 2024/2025

Headteacher

Mr Paul Loughran

Designated Child Protection and Safeguarding Officer

School address

St Michael's Catholic Primary School

St Michaels Road

Widnes

Cheshire

WA8 8TD

Website/Twitter (X)

Telephone number: 0151 4244468

School website: www.stmichaelscatholicprimaryschool.co.uk

X/ Twitter:@stmichaelscps

Teaching staff

Teacher	Role
Miss J Davies	Assistant Headteacher - Interim Headteacher
Miss Smith	Foundation stage Teacher
Mrs Boardman	Year 1 Teacher
Mr Borelan	Year 2 Teacher
Mrs Lawson	Year 3 Teacher
Miss Hawley	Year 4 Teacher
Mrs Pendleton	Year 4 Teacher
Mrs Ingram	Year 5 Teacher
Miss Barrow	Year 5 Teacher
Miss Hillier	Year 6 Teacher
Non Teaching Staff	Role
Miss Strong	Teaching Assistant Foundation Stage
Miss Abbott	Teaching Assistant Foundation Stage
Miss Roberts	Teaching Assistant Foundation Stage
Miss Magan	Teaching Assistant Foundation Stage
Mrs Jones	Teaching Assistant KS1
Mrs Shelley	Teaching Assistant KS1
Mrs Ruth	Teaching Assistant KS1
Mrs Taylor	Teaching Assistant KS2
Mrs Bent	Teaching Assistant KS2
Mrs Wiggins	Teaching Assistant KS2
Miss Hanrahan	Teaching Assistant KS2
Miss Hambleton	Classroom Support /KS2
Mrs Lyons	Classroom Support /KS2
Stef Lockley	Pastoral Lead
Helen Leitch	Attendance and Pastoral
Mrs McMullen	Business Manager

Mrs Spencer	School Administrator
Mrs Rooney	Part Time school Administrator

Governing Body (2024-2025)

Headteacher	Mr P Loughran
Foundation Parent Governor	Mr M Volynchook (Chair person)
Foundation Governor	Mr A McDermott
Foundation Governor	Mrs M Morris
Foundation Governor	Mr D Fallon (Vice chair)
Foundation Governor	Mr J Geraghty
LA Representative	Cllr Marie Wright
Parent Governor	Mrs N Gardner
School Representative	Mrs W Pendleton
Foundation Governor	Mrs K Edwardson
Parent Governor	Miss C Newman
Foundation Governor	Miss M McNicholas

Midday Assistants

Mrs Welch	Miss Power
Mrs Carroll	Mrs Mullarkey
Mrs Orr	Mrs Lynch
Mrs Noscoe	Miss Hanrahan
Miss Braddish	Mrs Abbott
Miss Glynn	

Extended School Staff

Mrs Lyons	Mrs Hanrahan
Mrs Chadwick	